



**CAERPHILLY COUNTY BOROUGH COUNCIL**  
 Penallta House, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG  
 Tel: 01443 866391

### APPLICATION FOR FINANCIAL ASSISTANCE

The completed application should be returned to the Vicki Doyle, Policy and Partnerships Team at the above address.

Any additional information which cannot be supplied in the space provided, may be given on a separate sheet, which should be signed and dated by the applicant.

**Name of organisation (as detailed on the bank account):**

Kids Cancer Charity

**Does the organisation have a Constitution?**  
 (If yes please provide a copy)

Yes

No

**In what year was the organisation formed?**

1989

**Is the organisation a Charity/Voluntary Organisation/Other?**

Charity (please state registration number)

1113821

Voluntary organisation

Other (please state)

**Name and address of Secretary or Correspondent:**

Mrs Rosemarie Davies, Kids Cancer Charity, Perch Buildings, 9 Mount Stuart Square, Cardiff Bay, Cardiff, CF10 5

**Email address:**

rosemarie.davies@kidscancercharity.org

**Telephone no:**

02920 489 833

**Main objectives of the organisation:**

We aim to improve the quality of life for children affected by cancer, and provide emotional and practical support that compliments and adds value to the services provided by the statutory authorities, and provide their families with support through the daily struggles they endure

The children are brought to our attention by Doctors, Schools, Peadiatric Oncology Centres, Hospitals , Hospices, and other Charities

We are currently caring for 26 children and their families in the Caerphilly borough with a full range of our services which includes Compassionate Care Respite Breaks, Bereavement Support, Play Therapy, Befriending, and Teenage support Groups.

**How often does the organisation meet and where?**

The Kids Cancer Charity Service Centre is based at 62, Walter Road. Swansea. SA1 4PT  
The service centre is open 9 to 5pm unless needed by a family as an emergency then we will accommodate.

**Is membership open to all sections of the community?**  Yes  No

**Is the organisation affiliated to a local or national organisation?**  Yes  No

**If yes please state:**

**Is membership open to all sections of the community?**  Yes  No

**Is the organisation drawn from people mainly resident in the Authority's area?**  Yes  No

**Composition of membership of the organisation?**

Number of adults:

N/A

Number of juniors:  
(under 16 years)

N/A

**Scale of membership fees or subscription?**

There are no charges to the families at all

**Does the organisation have its own premises?**

Yes  No

**The Kids Cancer Charity has very recently purchased an old hospital building, which we are in the process of making it habitable for offices and our service centre to be moved there**  
**The new address is:**

Fairfield  
1, Waunarlwydd  
Cockett  
Swansea  
SA2 0GB

But as yet, the swansea office and family service centre remains in Walter Road Swansea, until all the work has been finished

**Amount of grant sought?**

£1,650.

**Purpose for which grant is sought?**

This amount would cover the cost for three families to have a compassionate care respite break when they need it most, when their world has fallen apart due to the diagnosis of their child. Our breaks give them something positive to look forward to, and gives the family time and space to rebuild the family unit that's been torn apart. It gives the child a break from the painful treatments they endure on a monthly and sometimes even yearly basis. It has been proved from feedback from the families the breaks give the child confidence again, and they are more ready to mix again and the whole family feels more able to carry on, and have become closer as a result.

**How much is being sought from or provided by other sources? (please provide details)**

We constantly fundraise to businesses, schools, round tables, and grant giving trusts & foundations as there is always great demand for these breaks and the total cost for these breaks is £103,600. And a break for one family £550.

**Has the organisation made an application to the authority for Financial Assistance in recent years?**

Yes  No

If yes please give result:

April 2021 £1, 650. August 2019-£1, 650. December 2017. £1, 650. December 2014 & December 2012 £500.

**Bank Account details - these must be supplied and must be in the name of the organisation. All payments will be made via bank transfer direct to this bank account.**

**Bank name:**

**Branch:**

**Sort code:**

**Account number:**

**DECLARATION**

I/we consent to the information provided on this form, and any information subsequently provided by me/us either verbally or in writing, to be processed for the purposes of the assessment of my/our request for assistance by Caerphilly County Borough Council. I/we understand that the information may be disclosed to other related organisations, and to the Council's external auditors.

I can confirm that to the best of my knowledge and belief, all answers on this application form are true and accurate. I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application.

**Print name:**

Rosemarie Davies

**Signature:**

\_\_\_\_\_

**Capacity in which signed:**

Development &  
Engagement Officer

**Date:**

30<sup>th</sup> May 2022

We are collecting your personal data (name, address, telephone number, e-mail address and bank account details) in order to process your application for grant funding. Should your application be successful, this information will also be used for the purposes of making payments in relation to your grant award.

If your grant application is successful, your information will be retained for a period of 6 years plus the current year and will also be accessed by the Authority's Corporate Finance and Audit Teams for the purposes of the administration of the financial affairs of the Authority and Audit purposes. If your grant application is unsuccessful, your information will be retained for a period of 2 years.

You have a number of rights in relation to your information, including the right of access to information we hold about you and the right of complaint if you are unhappy with the way that we have handled your request or your information. If you wish to make a request to see your data, or to object to the manner in which it is processed, please contact the Data Protection Officer at the Information Unit on 01443 864322.

**Please note:**

All organisations receiving financial assistance must:

- Have principles of operation which accord with legislation on employment, health and safety, racial and sexual discrimination, disability discrimination and language for employees and volunteers.
- Demonstrate an understanding of and commitment to equal opportunities concerning access, language, culture, gender and ethnic issues.

Under the Head of Corporate Finance's role as Section 151 Officer, with responsibility for the administration of the financial affairs of the Authority, all applications may be subject to review. As the authorised representative of the Section 151 Officer, the Council's Internal Audit Services must be granted access to all financial documents or records held by the applicant in relation to the approved grant funding. Any review may, if considered appropriate, include site visits to premises.

If it is found that the grant has been used for purposes other than those as stated within the application, or that any of the terms and condition of the grant have not been complied with, the Authority, at its discretion may withhold or recover part, or all of the funding.